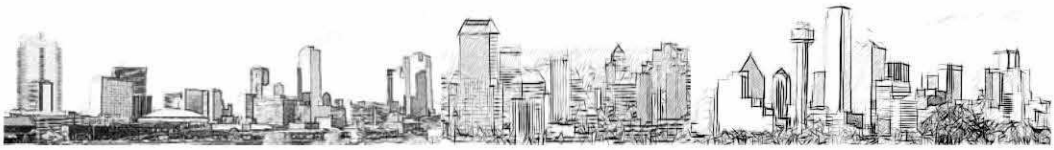

METROPLEX ASSOCIATION OF CORPORATE PARALEGALS - Membership Application 2012

MACP (membership year begins January 1st. Renewal deadline is March 1st)
Federal Tax ID #75-2734847

P.O. Box 201592
Arlington, TX 76006
www.macp.net

Date: ____/____/____ Email all correspondence to: _____

_____ **I am a New Member** **I am a Renewing ____Voting (or) ____ Associate (or) ____ Emeritus Member**

(Qualifications for Membership are included on page 3)

Name: _____

Employer: _____ Title: _____

Address: _____

City/State/Zip: _____

Work Phone: _____ Fax No: _____

Work Email: _____ Specialty Area: _____

Residence Address: _____ City/State/Zip: _____

Residence Phone: _____ Residence Email: _____

In-House Training at: _____ For: _____ Years _____Months

Paralegal Certificate (diploma) from: _____ Date received: ____/____/____

Degree from: _____ Major _____ Date received: ____/____/____

Certifying Organization: _____ (e.g., NALA, TBLS, etc.) Date Certification received: ____/____/____

Total time as paralegal _____ Years _____Months

Please state membership in other paralegal organizations; membership in other professional affiliations; certifications received (other than listed above); and/or licenses, including the dates obtained: _____

_____

MACP needs your support in order to continue to succeed. Please check the following MACP committees for which you would be interested in assisting:

_____ Programs _____ Membership _____ Elections

_____ Job Bank _____ Public Relations/Vendor Relations

_____ Publications _____ Professional Development/Ethics/CLE

Have you ever been convicted of a felony; or convicted of a misdemeanor involving the unauthorized practice of law; or expelled or suspended from membership in a law related professional organization; or had a license or permits to practice in a profession revoked or suspended? _____Yes ___ No. If so, please explain in detail: _____

_____

AFFIDAVIT

I hereby apply for _____ Voting (or) _____ Associate (Non-Voting) (or) _____ Emeritus membership, and attest that I meet the requirements for such membership. I state that I am qualified to perform the duties and responsibilities of a paralegal.

I agree to be bound by the Metroplex Association of Corporate Paralegals Bylaws and Code of Ethics incorporated herein. I understand any and all of the information I provide on my application may be confirmed by the Membership Committee, and/or Board of Directors. **I understand I must advise the Membership in writing or e-mail of any changes in my employment or education which affect my membership status**.

Date: ____/____/____ By: _____

Applicant's Signature

ATTORNEY VERIFICATION

(Voting members only)

I verify that _____ is employed by the corporation, governmental agency or other entity listed herein as a full time paralegal as that term is defined in Section 2.2 of the Metroplex Association of Corporate Paralegals Bylaws.

By: _____

Supervising Attorney Signature

_____

Printed Name

State Bar No. _____

PAYMENT

_____ I enclose a check payable to MACP for $55.00 for **voting** membership.
_____ I enclose a check payable to MACP for $60.00 for **associate** membership.
_____ I enclose a check payable to MACP for $5.00 for **emeritus** membership.

PLEASE MAIL THIS COMPLETED APPLICATION WITH SIGNATURES AND DUES PAYABLE TO MACP TO THE ADDRESS BELOW FOR PROCESSING:

Metroplex Association of Corporate Paralegals
Attn: Membership
P.O. Box 201592
Arlington TX 76006

A fee will be charged on all return checks, as permitted by law.

CURRENT QUALIFICATIONS FOR MACP MEMBERSHIP

Voting Member: A person eligible for Voting membership shall: (i) be currently employed full time as a paralegal by a corporation/company, hospital or similar entity and work under the ultimate direction and supervision of an attorney, to assist counsel for a corporation/company, hospital, or similar entity, in a capacity or function which involves the performance of specifically delegated substantive legal work, which for the most part requires a sufficient knowledge of legal concepts that, absent such assistance, the attorney would perform; (ii) execute an affidavit of employment verified by a supervising attorney on a form prescribed by the Board of Directors (hereafter referred to as the "Board"); and (iii) meet one of the following additional requirements:

1. Present valid proof of completion of a full course of studies for training as a paralegal at a college, university, or other post-secondary school; or

2. Have been employed as a paralegal (as defined in Section 2.2) for a minimum of 12 consecutive months, which employment shall be verified by affidavit executed by an attorney on a form prescribed by the Board.

Associate (Non-Voting): A person eligible for Associate membership is an individual who meets one of the following requirements:

1. An individual who has met one of the requirements of Section 2.1(a)(iii) but is not currently employed as a paralegal by a corporation/company, hospital or similar entity;

2. An individual who was previously a Voting member of MACP, but has moved out of the area and wishes to maintain membership in MACP; or

3. An individual who was previously a Voting member of MACP and still works for a corporation/company, hospital or similar entity, but whose employment position has changed to where it no longer meets the definition of an MACP paralegal.

An Associate member may fully participate in the affairs of the Association, except that they may not vote or serve as an Officer, Chairman, or Co-Chairman of a Committee. An Associate member may apply (or re-apply) for Voting membership at such time that he or she satisfies the criteria for MACP Voting membership, and by completing and submitting the current active membership application and dues.

Emeritus Member: A person is eligible for Emeritus membership if the individual was previously a Voting or Associate member of MACP, but has retired as a paralegal (as defined in Section 2.2) and has also retired from working for a corporation/company, hospital or similar entity. Emeritus membership is available only to a former Voting or Associate member of MACP. An Emeritus member may fully participate in the affairs of the Association, except that they may not vote or serve as an Officer, Chairman, or Co-Chairman of a Committee.

Section 2.2 of the MACP Bylaws

Definition of an MACP Paralegal. An MACP paralegal is an individual who is qualified through education, training, or work experience, and is employed, under the ultimate direction and supervision of an attorney, to assist in-house counsel for a corporation/company, hospital, or other entity in a capacity or function which involves the performance of specifically delegated substantive legal work, which, for the most part, requires a sufficient knowledge of legal concepts that, absent such assistance, the attorney would perform.